

**Commission for the Investigation of Abuse of Authority (CIAA),**  
Tangal, Kathmandu  
**Invitation for Bids**

Date of publication: 29<sup>th</sup> September, 2022 (13<sup>th</sup> Ashwin, 2079)

1. The **Commission for the Investigation of Abuse of Authority (CIAA)** invites *sealed* bids from eligible bidders for the procurement of Goods *as* specified below under National competitive bidding – Single Stage Two Envelope procedures. The bidder may submit the bid for single or more packages/lots as mentioned below and offer discounts/ cross discounts. Evaluation will be done for each package/lot, with contracts awarded based on the award combination that is of least cost to the Purchaser. The name and identification of the contracts are as follows:

S.N.	Contract No.	Description of Work	Cost of Bid Document NRs.	Bid Security Amount NRs.	Contract Period
1.	CIAA-NCB/Goods-01/2079-080	Supply and Delivery of Stationery Goods.	3,000.00	1,40,000.00	One Year
2.	CIAA-NCB/Goods-02/2079-080	Supply and Delivery of Office Goods (Cartridge/Toner/ Drum of Photocopier/Printer) and related services	3,000.00	1,40,000.00	One Year

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Commission for the Investigation of Abuse of Authority (CIAA)** Tangal, Kathmandu, Telephone: 01-5262111, Facsimile numbers: 01-5262104, Email address : [info@ciao.gov.np](mailto:info@ciao.gov.np), website:www.ciao.gov.np.
4. A complete *set* of Bidding Documents may be purchased from the office: **Internal Management Section of Commission for the Investigation of Abuse of Authority (CIAA), Tangal, KTM** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs **3,000.00** (Three Thousand) **till 2079/07/14 (31<sup>st</sup> October 2022)** during office hours.
5. Sealed bids must be submitted to the office: **Internal Management Section of Commission for the Investigation of Abuse of Authority (CIAA), Tangal, KTM** by hand/courier on or before **12:00 Noon on 2079/07/15 (1<sup>st</sup> November, 2022)**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **2079/07/15 (1<sup>st</sup> November, 2022) at 13:00 PM at Commission for the Investigation of Abuse of Authority (CIAA), Tangal, Kathmandu**. Bids must be valid for a period of 90 Days from the date of bid opening and must be accompanied by a bid security shall be valid minimum 30 days beyond the bid validity period.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.