



Commission for the Investigation of Abuse of Authority(CIAA)
Tangal, Kathmandu

Requests for Expression of Interest (EOI)

for

IT Infrastructure/Office Automation System

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1. Government of Nepal (GoN) has allocated fund toward the cost of **IT Infrastructure/Office Automation System** and intends to apply a portion of this **fund** to eligible payments under the Contract for which this Expression of Interest is invited for **National consulting service**.
2. The **Commission for the Investigation of Abuse of Authority** now invites Expression of Interest (EOI) from eligible consulting firms (“consultant”) to provide the following consulting services: CIAA accepts complaints from diverse sources. Structurally, it has a central level office at Kathmandu and its ten outreach offices extended throughout the nation at present. To make daily office work more efficient and faster, one has to switch into Paperless office concept in this era.
3. Interested eligible consultants may obtain further information and EOI document free of cost at **Commission for the Investigation of Abuse of Authority, Tangal, Kathmandu** during office hours on or before **21st November 2017** or visit **www.ciaa.gov.np/np/publication/notices.html**.
4. Interested eligible consulting forms or their authorized representatives upon submission of the application (along with a certified copy of renewed consultancy firm registration certification and VAT/PAN registration certificate) may obtain document for the National consulting firms. Non submission of those documents shall be a cause for the rejection of the application.
5. Consultants may associate with other consultants to enhance their qualifications.
6. Expressions of interest shall be delivered to **Commission for the Investigation of Abuse of Authority, Tangal, Kathmandu** on or before **22st November 2017 by 16:00 hours local time**.
7. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
8. EOI will be assessed based on **Qualification 45, Experience 40, and Capacity 15** of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
9. Minimum score to pass the EOI is **65**.